

## Employers – Please Post

November 3, 2023

**To: All Participating Employees  
SEIU Local 105 Health & Welfare Fund**

**Re: Annual Open Enrollment**

The SEIU Local 105 Health & Welfare Fund is conducting the annual open enrollment for Health Plan coverage beginning now through November 30, 2023.

**Generally, the Fund is asking that all employees complete and return either an Enrollment Form or a Health Insurance Opt-Out Form to the Administration Office no later than November 30, 2023. However, Employees that are currently enrolled and do not wish to add or remove dependents, or update their information, are not required to complete a new Enrollment Form. Employees that are not currently enrolled are required to complete a new Enrollment Form or a new Health Insurance Opt-Out Form.**

If they are not currently enrolled, employees who do not complete a new Enrollment Form will **not** have an opportunity to enroll themselves and/or their eligible dependent(s) until the next annual open enrollment, which will be held in November 2024 for January 2025 coverage. However, an employee may enroll themselves or their children at any time based upon the loss of other health coverage, a recent marriage, or the birth or adoption of a new dependent, subject to certain limitations. **A new enrollment form and supporting documentation (e.g., birth certificate) must be submitted to the Administration Office within 60 days for the Plan to cover the new dependent. Otherwise, you will have to wait until the next open enrollment period.**

The Administration Office mailed enrollment packets directly to all employees' home addresses. If you have not received an enrollment packet, please ask your employer for a copy of the information or go to the Trust website [www.seiu105healthfund.com](http://www.seiu105healthfund.com). If you have questions, contact the Administration Office at (844) 700-7348.