

SEIU Local 105 Health & Welfare Fund

2815 2nd Avenue, Suite 300 • P.O. Box 34203 • Seattle, Washington 98124-1203
Phone (844) 700-SEIU (7348) • Fax (206) 505-9727 •

Administered by
Welfare & Pension Administration Service, Inc.

IMPORTANT NOTICE

April 25, 2016

**To: All Participating Plan Employers
Service Employees International Union Local 105 Health & Welfare Fund**

Re: New Administrator – New Remittance Address Effective Immediately

As you were previously notified, effective May 1, 2016, the Service Employees International Union Local 105 Health & Welfare Fund will be administered by Welfare & Pension Administration Service, Inc. (WPAS). WPAS will assume responsibility for billing contributing employers and reconciling payments among other duties determined by the Board of Trustees.

Due to unforeseen circumstances, we have learned that the prior administrator (ATPA) has closed their office in Tualatin, Oregon. It is our understanding that ATPA was going to mail the April hours billing to all employers on April 29th. However, at this point in time, we are not sure they will be able to do so. It is very important that any and all communications you send to the SEIU Local 105 Health & Welfare Fund be directed to WPAS at the address below.

Please Notify All Affected Personnel Within Your Company

We have enclosed a return envelope for the new Trust Administrator. Please be sure to send your May 2016 payment payable to SEIU Local 105 Health & Welfare Fund in the enclosed envelope. The Trust's bank account numbers are not changing. You can continue to send payments via ACH if you wish to do so. You are still required to send a copy of your completed billing form to WPAS in the enclosed envelope.

Effective immediately, all employer payments, remittance forms and correspondence should be directed to:

**SEIU Local 105
Health & Welfare Trust Fund
PO Box 34910
Seattle, WA 98124-1910**

The Trustees and WPAS are making every effort to minimize disruption to the employers and Plan participants. We appreciate your patience and help during this transition period. We look forward to working with you.

Should you have questions, please contact Coleen Kincannon at (844) 700-SEIU (7348), ext. 3313.

**Board of Trustees
Service Employees International Union Local 105 Health & Welfare Fund**

CJ: jwg opeiu#8
S:\Mailings\Individual Trust Fund Mailings (SMM, Benefit Changes, etc.)\F53-02\F53-02 - Mailing - 2016 - 04.25 - New Administrator - ER - Remittance Address.docx

Enclosure